

Message

From: Urdiales, Aaron [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7DC00E54C0EF4CDB9B74ACB424ACB095-URDIALES, AARON]
Sent: 12/10/2019 9:55:31 PM
To: Wharton, Steve [Wharton.Steve@epa.gov]
Subject: RE: Working Schedule this Week

Steve,

Thanks for reaching out and just get in the leave slips when you can. I'm not concerned, I knew you were out. More importantly, **Ex. 6 Personal Privacy (PP)**

Thanks for coming in on Thursday, so we can finish the interviews, I realize it's not a good time for you right now but it will really be helpful to get the interviews completed.

Lastly, I just need feedback on the VB/I70 briefing. You probably seen that it was moved to Jan. 7th, so Jesse shouldn't move forward on anything else until then.

Also, I haven't heard if anyone is attending the next CAG meeting for VB/I70 from EPA and when that actual meeting is. I'm in and out of the office over the next week, so I'm trying to figure out my calendar.

I'm happy to discuss the responsibilities, at this point I'm just trying to ensure things are moving. Honestly, I don't need anymore work so a discussion on overlap would be helpful.

Please tell your wife to take care! See you Thursday,

Aaron Urdiales, Branch Chief
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From: Wharton, Steve <Wharton.Steve@epa.gov>
Sent: Tuesday, December 10, 2019 1:25 PM
To: Urdiales, Aaron <Urdiales.Aaron@epa.gov>
Subject: Working Schedule this Week

Hi Aaron – Although we discussed me **Ex. 6 Personal Privacy (PP)** I realized that I had not yet submitted a leave request for the two days. I submitted one just a while ago.

Regarding tomorrow, I still need to be available **Ex. 6 Personal Privacy (PP)** I've rescheduled my 8hr training to January, so I can telework and participate in calls/meetings for part of the day. I fully expect to be in the office on Thursday to participate in the RPM interviews and other meetings.

Let me know if there is anything urgent that you need from me. Thanks for jumping in on Captain Jack, although I do feel like you're picking up some of my responsibilities. Independent of the Division-wide efforts to improve things, I think we should spend some time on defining roles for the Branch Chief and Section Chiefs for our group.

Thanks,
Steve

Steve Wharton, Section Chief

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